**Bathroom Pass Policy**

1. You will be given 5 passes each quarter.
2. You can have 5 tardies before there is a consequence.
3. Use my signal, so that I can let you go at an appropriate time.
4. Only 1 student can be out of my room at a time.
5. If you are gone for more than 10 minutes, you will lose one of your passes or be issued a tardy.
6. Any unused passes will be transformed into extra credit.

**Pencil Policy**

1. The first person to borrow a pencil becomes the pencil police. That person has to keep track of who borrowed a pencil and recollect my pencils at the end of the period.

**Late Work Policy**

1. All completed late work will be given a 50%.
2. I will not accept any late work during the last week of the quarter.
3. I will not use class time to look up the work that you are missing or give you the missing work.

**Cell Phones**

1. The school rule is that they should be off and out of sight.
2. You get 2 warnings, and the third time will be a referral.

**Discipline Procedures**

1. Step 1: You will be given a verbal warning and possibly relocated within the classroom.
2. Step 2: Hallway

You will step outside of the room for a few moments. This will be a clear indication to you that you need to calm down for the rest of the period.

1. Step 3: Referral

I reserve the right to skip directly to step 3. I will also use my brain when I am addressing issues. This may not look consistent or fair to you, but I am making the call. You are all different, and I will treat you that way.

**Food Policy**

1. Out of sight out of mind.

I do not want to hear it being eaten or see it. I do not want you passing it out to your select friends. I do not want other students asking you for your food. If this becomes a problem, there will be no food.

**Teacher Space**

1. I earned this space by working hard in school, going to college, earning a bachelor’s degree and a master’s degree. When you have done these things, you may sit in my seat or you may decide to create your own space and keep others out.

**School Rules**

I follow the rules, because when I don’t I **always** get caught. When I don’t send you down for a red flag or inappropriate clothing, I get confronted. I **hate** getting in trouble.